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SAFE OPERATING PROCEDURES

Personnel Transport on Equipment

SOP 10-29

Hazard Review		
Moving Traffic	Slip, Trip and Fall	Pinching or Entanglement
Struck-By	Crushing	Distractions
Required Personal Protective Equipment (PPE) (Based on job specific hazard review)		
Safety Shoes	Safety Vest	

1. This procedure must be followed to prevent injuries or fatalities resulting from unauthorized personnel riding on powered industrial trucks, construction equipment, maintenance equipment, agricultural machinery and tractors, or any other type of equipment not designed for passenger transport.
2. Equipment operators are responsible for the control of the equipment and must operate the equipment in accordance with training and the manufacturer's instructions.
3. All personnel must refrain from riding on equipment not designed for passenger transport.
4. Personnel shall not ride on mobile or powered equipment unless:
 - a. It is specifically designed and equipped to transport passengers, and
 - b. It has manufacturer-installed or -approved seating with seatbelts or restraining devices designed for personnel transport.
5. Standing, sitting, or holding onto any portion of the equipment not designed for riders is strictly prohibited. Do not lean or stand on any of the equipment while in motion unless a spot is designated for the operator.
6. Operators shall not move equipment until all personnel are clear of the machine and in a safe location.
7. Personnel must not mount or dismount moving equipment.
8. No modifications to add seats or platforms for personnel transport shall be made.
9. Equipment found in violation of this policy will be taken out of service.
10. Supervisors that witness any inconsistency of this policy shall follow appropriate disciplinary action.

Related SOP's	
General SOP's.....	Chapter 10